

DUE DATE: March 1, 2004

Nomination Form

MI-Access Interim Phase 2 BRIGANCE Achievement Standard-Setting Panel

BACKGROUND INFORMATION

After the MI-Access Interim Phase 2 BRIGANCE assessments are administered, scanned, and scored, results will be returned to districts showing how many students Surpassed, Attained, or are Emerging Toward the Performance Standard. What those terms mean and what the performance standards are, have yet to be determined. Those determinations will be made in April 2004 when Interim Phase 2 BRIGANCE achievement standard setting takes place.

The Michigan Department of Education (MDE) is asking districts, parent organizations, professional education associations, businesses, and others to nominate professionals and parents familiar with the student population participating in Interim Phase 2 BRIGANCE. Once the nominations are submitted, the MDE will review them and select a group of qualified individuals from diverse geographic and demographic backgrounds. Those people will then be convened for two-day achievement standard-setting sessions (April 27 and 28, 2004). **MUST** attend both days in order to participate in the achievement standard setting. Lodging, meals, mileage, and substitute teacher costs, as needed, will be covered. For parent panel members, childcare costs will also be reimbursed. In addition, a \$200.00 honorarium will be provided to each of the selected panel members who have to use leave time to participate. Nominees who are selected will be contacted with details on location of the meeting and the agenda for the two days.

At the sessions, participants will

- listen to presentations on the design and content of the Interim Phase 2 BRIGANCE assessments;
- see examples of the results reports that will be provided to districts, schools, assessment administrators, and parents;
- break out into sub-panels, each dealing with specific grades and content areas;
- work to better define what Surpassed, Attained, or Emerging Toward the Performance Standard mean;
- make and discuss individual judgments about where cut scores should fall (that is, where the lines should be drawn between the minimum number of correct answers needed to Surpass and Attain the performance standard);
- review preliminary impact data from the winter 2004 administration of the Interim Phase 2 BRIGANCE assessments; and
- make a final recommendation to the MDE as to what would be the appropriate cut scores.

At the end of the two-day sessions, BETA/TASA, the MI-Access operational contractor, will take the judgments and calculate descriptive statistics—such as the mean, the medium, and standard errors—for the cut scores recommended for each grade and content-area assessment. These statistics will be presented to the MI-Access National Technical Advisory Committee (TAC) for review and recommendations. The MDE will then take the recommendations from the TAC, synthesize them, and make cut score recommendations to the State Board of Education. Once approved by the Board, the cut scores will be used to produce Interim Phase 2 BRIGANCE reports for distribution to districts.

If you have any additional questions on this topic, email Peggy Dutcher, Coordinator, Assessment for Students with Disabilities Program, at dutcherp@mi.gov.

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**Nomination Form
MI-Access Interim Phase 2 BRIGANCE
Achievement Standard-Setting Panel**

Name _____ **Position:** _____

District Name and Code: _____

School Building Name and Code: _____

Nominee is MOST familiar with:

- Special Education
- General Education

The nominee PRIMARILY represents: Check only ONE

- Classroom teacher
- Teacher Consultant
- Administrator
- Parent
- Business Community
- Professional Education Organization: _____
- Other: _____

Directions: Indicate first and second choice of what Achievement Standard-setting Panel would be appropriate for the nominee:

Achievement Standard-Setting Panel	1st Choice	2nd Choice
Grade 4 English Language Arts and Mathematics		
Grade 7 English Language Arts and Grade 8 Mathematics		
Grade 11 English Language Arts		
Grade 11 Mathematics		

Work Address: _____

Work Phone: () _____ **E-mail:** _____

Justification for Nomination – REQUIRED (Attached additional paper if needed.)

Person Submitting Nomination: (If not nominating self) _____

District/Position: _____

Phone: () _____

Fax form to: Janet Lower
Michigan Department of Education
Assessment for Students with Disabilities Program
517-373-7504